



Lead Media Arts Technician

Employment Type: Part-time, hourly position (12 - 18 hours per week)

Location: Granville Island

About Arts Umbrella

Arts Umbrella is where young artists ages 2–22 cultivate their passion and creativity in the visual and performing arts. As a non-profit organization entirely dedicated to arts education for children and youth, we believe that art is powerful. A professional faculty delivers a wide range of instruction at every level, including post-secondary scholarship programs across the spectrum of creative fields. With locations in Vancouver and Surrey, Arts Umbrella delivers tuition-based programs as well as donor-funded community-based programs. Each year, Arts Umbrella serves more than 20,000 young people, with nearly 80% through community-based arts education programs, bursaries, and scholarships.

Recently Arts Umbrella opened the doors of its new, 50,000 net-square-foot facility on Granville Island. With this exceptional opportunity, Arts Umbrella is poised to further our vision for a better world where the next generations are inspired to seek wonder through the arts. It is our mission to be Canada's leader in arts education for young people; to build community and deliver profound life experiences through our commitment to innovation, excellence, and inclusivity. Arts Umbrella ("AU") is an organization full of heart, where self-expression and creativity are valued and nurtured.

The Opportunity

Reporting to Artistic Director, Art & Design, the Lead Media Arts Technician provides key technical support and creative input for Media Arts program areas in Art & Design including all ongoing and preventative maintenance of audio/visual equipment, software and programs, and provides key support to all faculty and classes in Media Arts.

In this role you will

- Maintain Art & Design media arts equipment and assets.
- Develop systems and processes to ensure media arts equipment and material needs are maintained, including communicating any necessary repairs, preventative maintenance, and replacement needs.
- Provide one-on-one and group training to others regarding proper use, operation, and minor maintenance of equipment or systems.
- Assist with the collection of requirements, planning and design of audio/visual solutions for specific class or studio needs.
- Participate in the sourcing (product research, recommendation, and vendor selection) of audio/visual equipment, software and programs.
- Assist with the preparation, installation, and testing of new audio/visual equipment, software and programs.



- Assist with maintaining a central inventory record of audio visual equipment, materials, software and programs.
- Maintain good communication with Art & Design Programming & Faculty teams.
- Oversee Assistant Media Arts Technician.
- Support in the install of related Art & Design exhibitions and events.
- Perform related duties in keeping with the purpose and accountabilities of the job.

Here is what you bring

- Strong research, diagnostic, and problem solving skills related to audio visual systems and creative media arts programs.
- Strong understanding of industry-standard and contemporary trends in Media Arts.
- Responsible, detail-oriented, organized and naturally curious with a passion for consumer and professional electronics, technology, and creative software.
- Experience in Media Arts education for youth.
- Excellent oral and written communication skills.
- Excellent interpersonal skills with a customer service orientation.
- Ability to work under tight deadlines.
- Ability to work in a busy environment, with frequent interruptions, while prioritizing and resolving requests.
- Ability to work independently and as a member of a team.
- Availability for occasional off-hours or weekend tasks.

Diversity & Inclusion

Arts Umbrella is dedicated to promoting diversity and inclusion. Our commitment is reflected in our programming, the audience we engage with, the students we serve as well as the staff we employ. Diversity and inclusion in our organization means fostering a workplace in which individual differences are recognized, appreciated, and respected. We actively seek applications from Indigenous peoples, visible minorities, persons with disabilities, people of all sexual orientations and genders, and others with knowledge in diversity and inclusion to help us strengthen our commitment.

How to apply

Send your resume and cover letter to job@artsumbrella.com, indicating **Lead Media Arts Technician** in the subject line. We strongly encourage applicants to apply as soon as possible, as we will review resumes and schedule interviews as they arrive. This position will remain open until filled.

Arts Umbrella thanks all applicants for their interest and advises that only those selected for an interview will be contacted. ***No phone calls please.***