



ARTS UMBRELLA

Assistant, Media Arts

Location: Granville Island Vancouver
Part-Time

With a mission of “Inspiring Creativity. For Good,” Arts Umbrella is a not-for-profit arts education centre for children and youth ages 2 to 19. We foster the creativity of young people by providing innovative and quality visual and performing arts programs that inspire creativity, spirit, and passion. Delivering both tuition-based and donor-funded community programs, we touch the lives of 21,000 children a year!

For close to 40 years, Arts Umbrella has been offering a lively, positive, and supportive work environment and an opportunity to make a difference. We are passionate about the arts and believe that through arts education we can positively impact our community and our world. Arts Umbrella is an organization with a heart, where self-expression and creativity are valued and nurtured.

The opportunity

Reporting to the Manager of Program Operations, Assistants help support the class Instructor, implement positive student engagement techniques and manage the studio. This includes:

- Preparation of term overviews in collaboration with Program Instructors, ensuring supplies and classrooms are prepared in advance of classes, and working with Instructors to ensure students are safe and engaged at all times while at Arts Umbrella.
- Program Assistants are expected to work as a part of team in implementing Arts Umbrella’s unique and creative vision and communicate this to students and parents.

About you

Candidates will have knowledge of Media arts, specifically with Mac Computers, stop-motion animation, classical and computer animation, cartooning, Photoshop, Illustrator as well as some experience working with children. Post-secondary education is preferred, and candidates must have an understanding of Arts Umbrella’s vision and mission.

How to apply

If you would like to make a difference in the lives of kids & teens in Metro Vancouver, please forward your resume and cover letter in one document to job@artsumbrella.com no later than **Sunday February 3rd, 2019** indicating **Assistant, Media Arts** in the subject line. We will review resumes as they arrive and schedule interviews when appropriate.

Arts Umbrella thanks all applicants for their interest and advises that only those selected for an interview will be contacted. **No phone calls please.**