

# **ARTS UMBRELLA**

## DANCE RECITAL 2019



Photo: David Cooper

Parent and Student  
Handbook

## Table of Contents

|   |        |
|---|--------|
| INTRODUCTION.....   | - 3 -  |
| DANCE RECITAL TICKETS.....  | - 3 -  |
| TICKET PRICES .....   | - 3 -  |
| HOW TO BUY RECITAL TICKETS.....   | - 4 -  |
| SPECIAL NOTES.....  | - 4 -  |
| IMPORTANT TICKET DATE.....  | - 4 -  |
| THEATRE MAP.....  | - 5 -  |
| PERFORMANCE AND DRESS REHEARSAL INFORMATION.....  | - 6 -  |
| GENERAL RULES.....  | - 6 -  |
| PERMISSION TO LEAVE THE PREMISES.....   | - 6 -  |
| PERFORMANCE AND DRESS REHEARSAL PROCEDURES .....  | - 7 -  |
| PERFORMANCE:.....   | - 8 -  |
| POST-PERFORMANCE: .....   | - 8 -  |
| WHERE IS THE VANCOUVER PLAYHOUSE THEATRE LOCATED?.....  | - 9 -  |
| WHERE IS PARKING AVAILABLE?.....  | - 9 -  |
| MAY I TAKE PHOTOGRAPHS OR FILM MY CHILD DURING THE PERFORMANCE? .....   | - 9 -  |
| ARE THERE REGULAR DANCE CLASSES AT ARTS UMBRELLA DURING THE WEEKEND OF RECITAL?.....  | - 10 - |
| MAY PARENTS STAY FOR THE REHEARSAL?.....  | - 10 - |
| WHAT ABOUT COSTUMES, HAIR AND MAKEUP? .....   | - 10 - |
| HOW TO MAKE A BALLET BUN.....   | - 10 - |
| PERFORMANCE MAKEUP GUIDELINES.....  | - 10 - |
| PROGRAM ORDER.....  | - 11 - |
| YOU WILL FIND OUR RECITAL PROGRAM ORDER ON THE NEXT FEW PAGES. PLEASE REVIEW IT CAREFULLY TO IDENTIFY WHEN YOUR CHILD IS PERFORMING. THE PROGRAM ORDER IS SUBJECT TO CHANGE. .... | - 11 - |
| THURSDAY, JUNE 6 <sup>TH</sup> .....  | - 11 - |
| *ORDER SUBJECT TO CHANGE .....  | - 13 - |
| FRIDAY, JUNE 7 <sup>TH</sup> .....  | - 13 - |
| *ORDER SUBJECT TO CHANGE .....  | - 13 - |
| SATURDAY, JUNE 8 <sup>TH</sup> .....  | - 14 - |
| *ORDER SUBJECT TO CHANGE .....  | - 14 - |
| SUNDAY, JUNE 9 <sup>TH</sup> .....  | - 15 - |
| *ORDER SUBJECT TO CHANGE .....  | - 15 - |
| DRESS REHEARSAL SCHEDULE.....   | - 16 - |
| WEDNESDAY JUNE 5 <sup>TH</sup> – EXAMPLE SCHEDULE.....  | - 16 - |
| THURSDAY, JUNE 7 <sup>TH</sup> .....  | - 17 - |
| FRIDAY, JUNE 8 <sup>TH</sup> .....  | - 18 - |
| SATURDAY, JUNE 9 <sup>TH</sup> .....  | - 19 - |
| SUNDAY, JUNE 9 <sup>TH</sup> .....  | - 20 - |
| RECITAL VIDEO 2019 – DOWNLOAD INFORMATION.....  | - 21 - |
| CALL FOR RECITAL PARENT VOLUNTEERS! .....   | - 21 - |
| RECITAL 2019 - PERMISSION TO LEAVE THE PREMISES .....   | - 22 - |

## INTRODUCTION

Dear Parents & Dancers,

The 2019 Arts Umbrella Dance Recital will take place Thursday June 6 through Sunday June 9, 2019 from 7:00pm to 9:30pm, at the Vancouver Playhouse Theatre.

In the next few weeks, faculty, students, administration, and technical staff will continue to work very hard to prepare for the performances. We would like to thank everyone for doing their part in helping to create such a wonderful experience for the children.

This handbook contains a lot of important information about Recital. Please read it carefully from start to finish. If you have any questions, please contact:

Samantha Taylor, Coordinator, Dance Operations [staylor@artsumbrella.com](mailto:staylor@artsumbrella.com) or (604) 681-5268 x233

Jeremy Orsted, Coordinator, Dance Operations [jorsted@artsumbrella.com](mailto:jorsted@artsumbrella.com) or (604) 681-5268 x263

Geneva Perkins, Production Coordinator, [gperkins@artsumbrella.com](mailto:gperkins@artsumbrella.com) or (604) 681-5268 x402

## DANCE RECITAL TICKETS

See the Program Order (pages 11-15) to identify which day(s), and in which act, your child will be performing.

### Ticket Prices

Adults: \$45 per person

Students and Seniors: \$35 per person

Children 4 and under: No charge, but a ticket is required to enter the theatre. Please contact Samantha Taylor ([staylor@artsumbrella.com](mailto:staylor@artsumbrella.com)) to request a complimentary ticket.

- These tickets are not refundable or exchangeable.
- For safety reasons, only one person is allowed per seat in the theatre.
- Please email [staylor@artsumbrella.com](mailto:staylor@artsumbrella.com) if you require wheelchair seating.

## How to Buy Recital Tickets

Recital tickets can be purchased online via our Arts Umbrella web site. Please use this link for purchasing tickets: <http://www.artsumbrella.com/expressions>

You will receive a confirmation e-mail once your transaction is complete. Please show your email confirmation on your device, or print a copy, in order to pick up your tickets. Purchased tickets will be available for pick-up at Arts Umbrella Granville Island Tuesday May 21 - Wednesday June 5, or at Will Call in the theatre on the evening of performance.

## Special Notes

- General Seating: first come, first serve. The Vancouver Playhouse has ample seating and everyone will be comfortably accommodated.
- The Vancouver Playhouse policy requires that all audience members, regardless of age, purchase a ticket to enter the theatre and watch the show, including children, volunteers, and Recital performers.
- Parents are not permitted to take video or photos during the performances
- Please do not leave the theatre mid-act, except in cases of emergency, as this can be very disruptive to the performers.

## Important Ticket Date

Wednesday, May 1st: 10:00am - Tickets go on sale.

For each performance, on-line ticket sales will close at the time of performance.

Limited tickets may be available at Will Call one hour prior to each performance.

## THEATRE MAP

Vancouver Playhouse Theatre  
600 Hamilton Street  
Vancouver, BC



*Paid parking is available underneath and behind the Playhouse Theatre.  
Enter off Cambie Street.*

## PERFORMANCE AND DRESS REHEARSAL INFORMATION

Please read the following information carefully to ensure that you, and your child, understand the procedures for our year-end recital.

In order for everything to run smoothly throughout the recital weekend, and in consideration of the Vancouver Playhouse Theatre and Arts Umbrella staff and volunteers, please respect the following rules during rehearsal and performance.

### General Rules

- ALL students must sign in and out EVERY TIME they enter and exit the building.
- Please enter the building from the Cambie Street entrance for dress rehearsal, and the front lobby (Hamilton Street) for performance dates.
- Students 10 years and under must have a parent/guardian or person identified in the Arts Umbrella Authorized Pick-up List present to sign them out. Any changes made to the Authorized Pick-up List after May 9th must be emailed to [mseki@artsumbrella.com](mailto:mseki@artsumbrella.com)
- No food or drink in theatre auditorium at any time.
- Your child must arrive at the theatre on time and ready, both for rehearsal and the performance.
- Parents must escort younger dancers (ages 6-10) into the building, to Arts Umbrella staff for signing in and out. Parents are not permitted backstage, but are welcome in the auditorium.
- Please respect the instructions of the Vancouver Playhouse, and Arts Umbrella staff and volunteers.

### Permission to Leave the Premises

For safety reasons, Arts Umbrella has implemented the following policy:

- Students 10 years old and under must be accompanied by a parent, guardian, or person identified on their Authorized Pick-up List in order to leave the building
- Students 11-18 years of age who wish to leave the building unaccompanied must return a signed waiver to the Playhouse on the morning of your performance (see page 22). This applies to all students, including Professional Training Program and AUDC dancers.
- Students without a signed waiver will not be permitted to leave the building without the presence of an authorized parent or guardian
- If you would like to authorize your child (11 years and older) to leave the premises please fill out, sign, and bring the waiver to the Playhouse on the morning of your performance (see page 22).
- Arts Umbrella is not responsible for students after they leave the theatre.

## Performance and Dress Rehearsal Procedures

### Preparation:

- Please see the Program Order on page 11-15 to identify which day and act your child will be performing.
- Due to tight scheduling parameters, some dancers will have to appear in more than one performance. This means they will need to be available for rehearsals on separate days. It is very important that the students have time to practice their dances on stage.
- Provide your child with adequate food and water for their time at the theatre. Easy to eat, protein-rich foods, that will not leave a mess, are ideal. Please be mindful that your child may be nervous and avoid foods that may upset their stomach. Arts Umbrella is a nut-free environment.

### Arrival:

- Please make sure your child arrives at the theatre wearing their Arts Umbrella assigned class leotard/uniform. **Please also bring your child's recital costume, on a hanger.** Please ensure that all costumes, ballet slippers, leotards, and tights have your **child's name written inside each piece of clothing.** **Your child does not need performance makeup or hair for rehearsal.** A neat ballet bun is required.
- When arriving at the theatre for the rehearsal, please enter through the Cambie Stage Door entrance, at the back of the theatre on Cambie Street.
- Students must then sign in with Arts Umbrella staff at the marked tables by the stage door. Parents may then take their student(s) into the auditorium to sit with their class.

### Rehearsal:

- Parents are welcome to watch the rehearsal, but please remain quiet out of consideration for our dancers and teachers on stage. We do not recommend bringing younger siblings to the rehearsal. Please no flash photography.
- After orientation, each class will go to the stage to space their dance. Then students return to their seats to wait for the run through of the entire act.
- Students must wait for each class in their Act to space their dance. An Act includes all dances performed before intermission (ACT 1), or all dances performed after intermission (ACT 2).
- After all the spacing is complete for one Act, there will be a run-through with lights for that Act. When the run-through of the whole Act is complete, if your child is not in the next Act, she/he will be dismissed by AU staff and signed out for the meal break.

## Meal Break:

- After the rehearsal, please pick up your child in the theatre lobby.
- Parents must pick-up their children for lunch and dinner breaks. Please be mindful that your child may be nervous and avoid foods that may upset their stomach.
- All dancers and parents must vacate the theatre auditorium during lunch and dinner break times (outlined in the rehearsal schedules on pages 16-20).

## Performance:

- When returning for the evening performance, enter through the front lobby (on Hamilton Street) and then proceed to the change areas in the Salons located to the right in the lobby. Please then sign your child in with Arts Umbrella staff.
- Students may not use the bathrooms to apply makeup. Please bring a portable mirror, hair and makeup supplies for touch-ups.
- Our recital assistants and instructors will escort students from their dressing room to the stage when it is their turn to perform.
- Recital Assistants will be on duty from 6:00 pm to 10:00 pm.  
PARENTS ARE NOT PERMITTED BACK STAGE OR IN CHANGE AREAS.
- No one is allowed to enter the theatre auditorium during a performance.
- Please do not leave the theatre in the middle of an Act as it is very disruptive to both dancers and audience members. Please wait until intermission or the end of the performance.

## Post-Performance:

- If your child is only in the first act, you must pick up your child at intermission. Change areas are reserved for performers who are about to go on stage.
- Dancers who are finished performing and who wish to watch the performance after intermission MUST have a ticket – if you want your child to join you in the audience at intermission we will be distributing complimentary tickets upon pick up.

**IMPORTANT:** Once your child is finished performing (at the end of show or at intermission) you may collect her/him via the lobby.



## FAQ

How can I purchase tickets to Recital?

Recital tickets can be purchased online via this link:

<http://www.artsumbrella.com/expressions>

You will receive a confirmation e-mail once your transaction is complete. Please show your email confirmation on your device, or print a copy, in order to pick up your tickets. Purchased tickets will be available for pick-up at Arts Umbrella Granville Island May 21 – June 5 or at Will Call in the theatre on the evening of performance. For safety reasons, only one person is allowed per seat. Please email [staylor@artsumbrella.com](mailto:staylor@artsumbrella.com) if you have any trouble booking tickets.

For more information on Recital tickets, please see p. 3 of this handbook.

The Program Order can be found on p. 11-15 of this handbook.

Where is the Vancouver Playhouse Theatre located?

600 Hamilton Street, Vancouver, BC.

Where is parking available?

There is parking available underneath the Queen Elizabeth Theatre (which is attached to the Vancouver Playhouse Theatre). It is accessible off Cambie Street behind the theatre. To reserve wheelchair accessible parking under the Queen Elizabeth Theatre, please call (604) 665-2193 at least 24 hours prior to the event.

There is also an open parking lot behind the Vancouver Playhouse Theatre. It is accessible off Cambie Street, as well.

May I take photographs or film my child during the performance?

Sorry, there is no filming, photographing, videotaping or digital imaging allowed during the performance as per theatre regulations. Professional videographers will be filming the performances at the Vancouver Playhouse Theatre on all four nights. However, you are free to film and photograph during rehearsals. Please note there is no flash photography allowed at any time.

Performance videos will be available on Vimeo in Fall 2019. You will be provided with access to the Vimeo account, which you can view, download, and share as often as you like.

Please note that Arts Umbrella will no longer be ordering DVD copies of Recital performances.

Are there regular dance classes at Arts Umbrella during the weekend of Recital?

No. There will be no regular dance classes scheduled on recital performance days.

May parents stay for the rehearsal?

Parents are encouraged to stay in the theatre for the dress rehearsals. It is a perfect time to take pictures and watch the performance, especially for those parents who are not able to attend the evening performance. We do not recommend bringing younger siblings to the rehearsal.

What about costumes, hair and makeup?

- All dancers will have received their Recital costumes in advance. Make sure your child brings all costumes, shoes, and accessories for both rehearsal and performance.
- **Make sure all costumes, tights, ballet slippers, etc. are clearly marked with your child's name inside the item.**
- The teachers will inform students of appropriate hair and makeup for the show. We have also provided reference materials below.
- Ballet tights and shoes need to be performance ready, i.e. clean and neat.
- No nail polish or earrings
- Do not hesitate to ask the teachers for help and advice!

## How to make a Ballet Bun

Here are two useful websites to help you get started. **Also, do not hesitate to ask your child's ballet teacher for advice, tips and even a demonstration.**

<http://danzroyal.com/uniforms/ballet-bun.html>

<http://balletclassroom.wordpress.com/ballet-gear/how-to-make-a-ballet-bun/>

In order to prevent the spread of head lice, each dancer should have *their own* Ballet Bun kit with the following items:

- 2 hair elastics
- 10 flat pins
- 30 bun pins
- Hair brush AND fine tooth comb
- Gel and hairspray

## Performance Makeup Guidelines

Age 6-8: No makeup required

Age 9-12: Minimal/Natural to help faces stand under stage lights

13+: Teachers will discuss in class



## Program order

You will find our Recital Program Order on the next few pages. Please review it carefully to identify when your child is performing. *Do not forget to read the Dress Rehearsal Schedule as well.* The program order is subject to change.

When creating the program order, we take the following into consideration:

- The youngest dancers perform in Act 1, before intermission, so that they can leave early.
- The majority of pieces with younger dancers are on one night only.
- Each performance includes a variety of levels, styles and ages for program flow and audience enjoyment.

### Program Order - Thursday, June 6<sup>th</sup>

| Thursday, June 6th / Recital Running Order *Order subject to change |                |             |
|---|----------------|-------------|
| ACT 1   |                |             |
| Class   | Class Day      | Teacher     |
| SRCO / APCO   |                |             |
| Level 1 Ballet  | Tuesday        | Penelope    |
| Level 2 Ballet  | Monday         | Ashley      |
| Boys Only 3   | Monday         | Heather F   |
| Level 3 Jazz  | Saturday       | Hannah-Jane |
| Level 5IP B Modern  | Saturday       | Matthias    |
| Level 4 Ballet  | Thursday       | Andrew      |
| Elementary Ballet   |                | Heather M   |
| Level 2 Jazz  | Monday         | Ashley      |
| Level 3 Ballet  | Saturday       | Hannah-Jane |
| Level 5IP Ballet  |                | Katrina     |
| SRCO/APCO   |                |             |
| Hip Hop 12-15   | Friday         | Marinda     |
| Level 4 Modern  | Thursday       | Maddy       |
| Intermediate Ballet   |                | Marquita    |
| Intermission  |                |             |
| ACT 2   |                |             |
| Class   | Class Day/Time | Teacher     |
| Pre-Grad Men/Advanced Contemporary                                  |                | Lesley      |
| Teen Ballet   | Thursday       | Oksana      |
| Pre-Grad Women Solos  |                |             |
| Level 5/6/7 Ballet  | Tuesday        | Heather F   |
| Level 5IP A Modern  | Friday         | Lina        |
| SRCO/APCO   |                |             |
| Teen Ballet   | Monday         | Heather F   |
| Hip Hop 8-11  | Friday 5-6pm   | Marinda     |

|                         |          |          |
|-------------------------|----------|----------|
| Elementary Contemporary |          | Chengxin |
| PG/ADV/SR Ballet        |          |          |
| Teen Jazz/Modern        | Thursday | Oksana   |
| Level 5IP Jazz          | Tuesday  | Livona   |
| Elem/Inter Jazz         |          | Lynn     |
| Advanced Jazz           |          | Lynn     |
| Pre-Grad Jazz           |          | Lynn     |

## Program Order - Friday, June 7<sup>th</sup>

| Friday, June 7 <sup>th</sup> / Recital Running Order *Order subject to change |                  |           |
|---|------------------|-----------|
| ACT 1   |                  |           |
| Class   | Class Day/Time   | Teacher   |
| SRCO / APCO   |                  |           |
| Pre-El 1/2 Character  |                  | Katrina   |
| Level 2 Ballet  | Friday           | Maddy     |
| Level 1/2 Ballet  | Saturday         | Maddy     |
| Level 3IP B Ballet  | Tuesday/Saturday | Andrew    |
| Level 3/4 Ballet  | Saturday         | Andrew    |
| Level 2 Modern  | Friday           | Maddy     |
| Elementary Ballet   |                  | Heather M |
| Pre-El 1 Ballet   |                  | Katrina   |
| Level 3IP B Character   | Tuesday          | Heather F |
| Level 3/4 Tap   | Saturday         | Penelope  |
| APCO/SRCO   |                  |           |
| Pre-El 1 Jazz   |                  | Lynn      |
| Level 3IP B Tap   | Saturday         | Penelope  |
| Intermediate Ballet   |                  | Marquita  |
| Intermission  |                  |           |
| ACT 2   |                  |           |
| Class   | Class Day/Time   | Teacher   |
| Pre-Grad Men/Advanced Contemporary  |                  | Lesley    |
| APT Elementary Rep  |                  | Penelope  |
| Pre-Grad Women Solos  |                  |           |
| Pre-El 2 Modern   |                  | Matthias  |
| APT Intermediate Ballet   |                  | Christoph |
| APCO/SRCO   |                  |           |
| APT Elementary Ballet   |                  | Penelope  |
| Hip Hop 8-11  | Friday 6-7pm     | Marinda   |
| Intermediate Contemporary   |                  | Chengxin  |
| PG/Adv/SR Ballet  |                  |           |
| APT Senior Ballet   |                  | Penelope  |
| Pre-El 2 Jazz   |                  | Lynn      |
| Senior Jazz   |                  | Lynn      |
| Pre-Grad Jazz   |                  | Lynn      |
| All Prof. Jazz  |                  | Lynn      |

\*Order subject to change

## Program Order - Saturday, June 8<sup>th</sup>

| Saturday, June 8th/ Recital Running Order *Order subject to change |                |           |
|--|----------------|-----------|
| ACT 1  |                |           |
| Class  | Class Day/Time | Teacher   |
| SRCO/APCO  |                |           |
| Pre-El 1/2 Character   |                | Katrina   |
| Level 1 Ballet   | Wednesday      | Maddy     |
| Level 4IP Jazz   | Saturday       | Brynne    |
| APT Elem/Pre-El 2 Rep  | Friday         | Maddy     |
| Level 2 Ballet   | Saturday       | Maddy     |
| Boys Only 1/2  | Saturday       | Maddy     |
| Elementary Ballet  |                | Heather M |
| Pre-El 2 Ballet  |                | Heather F |
| Level 4IP Character  |                | Heather F |
| Boys Only 4+   | Friday         | Heather F |
| APCO/SRCO  |                |           |
| Pre-El 1 Jazz  |                | Lynn      |
| Level 4IP Ballet   |                | Andrew    |
| Intermediate Ballet  |                | Marquita  |
| Intermission   |                |           |
| ACT 2  |                |           |
| Class  | Class Day/Time | Teacher   |
| APT Elementary Jazz  | Saturday       | Maddy     |
| Pre-Elementary 1 Modern  |                | Lina      |
| APCO   |                |           |
| APT Elem/Pre-El 2 Rep  | Friday         | Maddy     |
| Elementary Contemporary  |                | Chengxin  |
| PG/Adv/SR Ballet   |                |           |
| APT Elementary Modern  | Wednesday      | Lina      |
| Pre-El 2 Jazz  |                | Lynn      |
| Elem/Inter Jazz  |                | Lynn      |
| Advanced Jazz  |                | Lynn      |
| All Prof. Jazz   |                | Lynn      |

\*Order subject to change

Program Order - Sunday, June 9<sup>th</sup>

| Sunday, June 9th / Recital Running Order *Order subject to change |                  |                 |
|---|------------------|-----------------|
| ACT 1   |                  |                 |
| Class   | Class Day/Time   | Teacher         |
| SRCO/APCO   |                  |                 |
| Level 1/2 Ballet  | Thursday         | Brynne          |
| Level 3IP A Ballet  |                  | Heather F       |
| Level 4 Ballet  | Saturday         | Hannah-Jane     |
| Level 1 Ballet  | Saturday 9:00    | Brynne          |
| Level 6/7 Tap   | Tuesday          | Penelope        |
| Level 3IP A Jazz  |                  | Brynne          |
| Elementary Ballet   |                  | Heather M       |
| Level 4 Jazz  | Saturday         | Brynne          |
| APT Intermediate Modern   |                  | Lina            |
| Level 5 Ballet  | Tuesday/Saturday | Andrew/Ackerley |
| SRCO  |                  |                 |
| Level 3IP A Character   | Thursday         | Heather F       |
| APT Senior Modern   |                  | Lina            |
| Intermediate Ballet   |                  | Marquita        |
| Intermission  |                  |                 |
| ACT 2   |                  |                 |
| Class   | Class Day/Time   | Teacher         |
| Pre-Grad Men/Advanced Contemporary                                |                  | Lesley          |
| Level 6 Character   | Monday           | Ackerley        |
| Pre-Grad Women Solos  |                  |                 |
| Level 7 Modern  | Monday           | Lina            |
| APT Inter/Senior Rep  |                  | Penelope        |
| APCO/SRCO   |                  |                 |
| Level 6 Ballet  | Monday           | Ackerley        |
| Level 7 Ballet  | Monday           | Ackerley        |
| APT Inter/Senior Rep  |                  | Penelope        |
| Level 5 Modern  | Saturday         | Maddy           |
| Intermediate Contemporary   |                  | Chengxin        |
| PG/Adv/SR Ballet  |                  |                 |
| Level 5 Jazz/Tap  | Tuesday          | Penelope        |
| APT Inter/Senior Jazz   | Monday           | Lynn            |
| Senior Jazz   |                  | Lynn            |
| Pre-Grad Jazz   |                  | Lynn            |
| All Prof. Jazz  |                  | Lynn            |

\*Order subject to change

## DRESS REHEARSAL SCHEDULE

In this section, you will find the schedule for rehearsals. Once you have identified what night(s) your child performs (pages 11-15), consult the tables below to find out when your child needs to arrive at the Vancouver Playhouse Theatre for her/his rehearsal(s) and performance(s).

### Wednesday June 5<sup>th</sup> – Example Schedule

Only Apprentice and Senior Company dancers are required to attend Wednesday rehearsal.

Wednesday's full schedule will be communicated in further detail the week before Recital.

#### ON STAGE AT PLAYHOUSE

| TIME              | ACTIVITY           | WHO         |
|-------------------|--------------------|-------------|
| 8:00-12:00        | Lay floors/ Focus  | Crew        |
| <b>12:00-1:00</b> | <b>Lunch</b>       | <b>Crew</b> |
| 1:00-3:00         | Spacing and Levels | SRCO        |
| <b>3:00-3:15</b>  | <b>Coffee</b>      | <b>Crew</b> |
| 3:15-5:00         | Spacing and Levels | SRCO        |
| <b>5:00-6:00</b>  | <b>Dinner</b>      | Crew        |
| 6:00-8:30         | APCO Spacing       | APCO        |

#### REHEARSAL HALL AT PLAYHOUSE

| TIME      | ACTIVITY | WHO  |
|-----------|----------|------|
| 1:00-2:30 | Warm-up  | SRCO |
| 4:00-5:30 | Warm-Up  | APCO |



## Dress Rehearsal Schedule - Thursday, June 6<sup>th</sup>

|   |          |   |
|---|----------|---|
| 8:00  | 8:30     | Tech Time   |
| 8:15  |          | Dancers in ACT 2 arrive and go immediately to sit in the theatre auditorium |
| 8:30  | 8:45     | Orientation meeting with Artistic Director and Technical Director           |
| 8:45  | 10:00    | On stage spacing of ACT 2   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 10:00   | 10:15    | BREAK – dancers prep for run-through  |
| 10:15   | 11:30    | On stage run-through of ACT 2   |
| 11:30   | 11:40    | Extra spacing time  |
| 11:45   |          | Everyone must leave the theatre building during lunch                       |
| 11:45   | 12:45    | LUNCH   |
| 12:45   |          | Dancers in ACT 1 arrive and go immediately to sit in the theatre auditorium |
| 1:00  | 1:15     | Orientation meeting with Artistic Director and Technical Director           |
| 1:15  | 2:45     | On stage spacing of ACT 1   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 2:45  | 3:00     | BREAK – dancers prep for run-through  |
| 3:00  | 4:20     | On stage run-through of ACT 1   |
| 4:20  | 4:50     | Extra spacing time  |
| 4:50  |          | Everyone must leave the theatre building during dinner                      |
| 5:00  | 6:00     | DINNER  |
| 6:00  | 6:30     | On stage warm-up Senior Company and run through as needed (APCO as needed)  |
| 6:00  |          | Dancers in ACT 1 arrive (go to dressing rooms)                              |
| 6:30  |          | Clear stage – Theatre opens for audience                                    |
| 7:00  |          | Performance of ACT 1 begins (15 dances)                                     |
| 7:30  |          | Dancers only in ACT 2 arrive (go to dressing rooms)                         |
| 8:15  | Estimate | INTERMISSION  |
| 8:45  | Estimate | Performance of ACT 2 begins (15 dances)                                     |
| 10:00   | Estimate | Performance ends  |

## Dress Rehearsal Schedule - Friday, June 7<sup>th</sup>

|   |          |   |
|---|----------|---|
| 8:00  | 8:30     | Tech Time   |
| 8:15  |          | Dancers in ACT 2 arrive and go immediately to sit in the theatre auditorium |
| 8:30  | 8:45     | Orientation meeting with Artistic Director and Technical Director           |
| 8:45  | 10:00    | On stage spacing of ACT 2   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 10:00   | 10:15    | BREAK – dancers prep for run-through  |
| 10:15   | 11:30    | On stage run-through of ACT 2   |
| 11:30   | 11:40    | Extra spacing time  |
| 11:45   |          | Everyone must leave the theatre building during lunch                       |
| 11:45   | 12:45    | LUNCH   |
| 12:45   |          | Dancers in ACT 1 arrive and go immediately to sit in the theatre auditorium |
| 1:00  | 1:15     | Orientation meeting with Artistic Director and Technical Director           |
| 1:15  | 2:45     | On stage spacing of ACT 1   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 2:45  | 3:00     | BREAK – dancers prep for run-through  |
| 3:00  | 4:20     | On stage run-through of ACT 1   |
| 4:20  | 4:50     | Extra spacing time  |
| 4:50  |          | Everyone must leave the theatre building during dinner                      |
| 5:00  | 6:00     | DINNER  |
| 6:00  | 6:30     | On stage warm-up Senior Company and run through as needed (APCO as needed)  |
| 6:00  |          | Dancers in ACT 1 arrive (go to dressing rooms)                              |
| 6:30  |          | Clear stage – Theatre opens for audience                                    |
| 7:00  |          | Performance of ACT 1 begins (15 dances)                                     |
| 7:30  |          | Dancers only in ACT 2 arrive (go to dressing rooms)                         |
| 8:15  | Estimate | INTERMISSION  |
| 8:45  | Estimate | Performance of ACT 2 begins (15 dances)                                     |
| 10:00   | Estimate | Performance ends  |

## Dress Rehearsal Schedule - Saturday, June 8<sup>th</sup>

|   |          |   |
|---|----------|---|
| 8:00  | 8:30     | Tech Time   |
| 8:15  |          | Dancers in ACT 2 arrive and go immediately to sit in the theatre auditorium |
| 8:30  | 8:45     | Orientation meeting with Artistic Director and Technical Director           |
| 8:45  | 10:00    | On stage spacing of ACT 2   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 10:00   | 10:15    | BREAK – dancers prep for run-through  |
| 10:15   | 11:30    | On stage run-through of ACT 2   |
| 11:30   | 11:40    | Extra spacing time  |
| 11:45   |          | Everyone must leave the theatre building during lunch                       |
| 11:45   | 12:45    | LUNCH   |
| 12:45   |          | Dancers in ACT 1 arrive and go immediately to sit in the theatre auditorium |
| 1:00  | 1:15     | Orientation meeting with Artistic Director and Technical Director           |
| 1:15  | 2:45     | On stage spacing of ACT 1   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 2:45  | 3:00     | BREAK – dancers prep for run-through  |
| 3:00  | 4:20     | On stage run-through of ACT 1   |
| 4:20  | 4:50     | Extra spacing time  |
| 4:50  |          | Everyone must leave the theatre building during dinner                      |
| 5:00  | 6:00     | DINNER  |
| 6:00  | 6:30     | On stage warm-up Senior Company and run through as needed (APCO as needed)  |
| 6:00  |          | Dancers in ACT 1 arrive (go to dressing rooms)                              |
| 6:30  |          | Clear stage – Theatre opens for audience                                    |
| 7:00  |          | Performance of ACT 1 begins (15 dances)                                     |
| 7:30  |          | Dancers only in ACT 2 arrive (go to dressing rooms)                         |
| 8:15  | Estimate | INTERMISSION  |
| 8:45  | Estimate | Performance of ACT 2 begins (11 dances)                                     |
| 10:00   | Estimate | Performance ends  |

## Dress Rehearsal Schedule - Sunday, June 9<sup>th</sup>

|   |          |   |
|---|----------|---|
| 8:00  | 8:30     | Tech Time   |
| 8:15  |          | Dancers in ACT 2 arrive and go immediately to sit in the theatre auditorium |
| 8:30  | 8:45     | Orientation meeting with Artistic Director and Technical Director           |
| 8:45  | 10:00    | On stage spacing of ACT 2   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 10:00   | 10:15    | BREAK – dancers prep for run-through  |
| 10:15   | 11:30    | On stage run-through of ACT 2   |
| 11:30   | 11:40    | Extra spacing time  |
| 11:45   |          | Everyone must leave the theatre building during lunch                       |
| 11:45   | 12:45    | LUNCH   |
| 12:45   |          | Dancers in ACT 1 arrive and go immediately to sit in the theatre auditorium |
| 1:00  | 1:15     | Orientation meeting with Artistic Director and Technical Director           |
| 1:15  | 2:45     | On stage spacing of ACT 1   |
| Please remain quiet while in the theatre during spacing. No food allowed in auditorium. |          |   |
| 2:45  | 3:00     | BREAK – dancers prep for run-through  |
| 3:00  | 4:20     | On stage run-through of ACT 1   |
| 4:20  | 4:50     | Extra spacing time  |
| 4:50  |          | Everyone must leave the theatre building during dinner                      |
| 5:00  | 6:00     | DINNER  |
| 6:00  | 6:30     | On stage warm-up Senior Company and run through as needed (APCO as needed)  |
| 6:00  |          | Dancers in ACT 1 arrive (go to dressing rooms)                              |
| 6:30  |          | Clear stage – Theatre opens for audience                                    |
| 7:00  |          | Performance of ACT 1 begins (15 dances)                                     |
| 7:30  |          | Dancers only in ACT 2 arrive (go to dressing rooms)                         |
| 8:15  | Estimate | INTERMISSION  |
| 8:45  | Estimate | Performance of ACT 2 begins (17 dances)                                     |
| 10:00   | Estimate | Performance ends  |

## RECITAL VIDEO 2019 – DOWNLOAD INFORMATION

In Fall 2019, you will be provided with access to a Vimeo account. You will have access to each performance date, and can view, download, and share the videos as often as you like.

Please note that Arts Umbrella will no longer be ordering DVD copies of Recital performances.

## **Call for Recital Parent Volunteers!**

Always wanted to know what goes on behind the scenes? Want to put 'Dance Recital Assistant' on your resume? We are looking for amazing parents to help for one or more nights during the four night run of the 2019 Recital – June 6, 7, 8, and 9.

- Ticketing / Box Office

If this sounds like a volunteer opportunity that you would be interested in, please contact Jeremy Orsted at [jorsted@artsumbrella.com](mailto:jorsted@artsumbrella.com)

*Each volunteer will receive 1 complimentary Recital ticket for the night of their choice!!!*

## RECITAL 2019 - PERMISSION TO LEAVE THE PREMISES

Students 11-18 years of age who wish to leave the building unaccompanied must return a signed waiver to the Playhouse on the morning of your performance. This applies to all students, including Professional Training Program and AUDC dancers.

Student Name (please print): \_\_\_\_\_

Parent/Guardian Name (please print): \_\_\_\_\_

Age and Level as of June 1, 2019: \_\_\_\_\_

This year the Arts Umbrella Dance Recital will take place June 6, 7, 8, and 9, 2019 at the Vancouver Playhouse Theatre, 600 Hamilton St, Vancouver, BC.

Arts Umbrella is not responsible for students before or after class/performance/rehearsal time. In order to provide a safe learning environment, all dance students are required to remain under adult supervision once dropped off. Students wishing to leave the premises on their own accord (e.g. during breaks and meal times) must be picked up by an adult or guardian whose name appears on the Arts Umbrella Authorized Pick-up List.

Should you wish to grant permission for your child to leave the premises unaccompanied by an adult please indicate below.

For Students Age 11-18

Students leaving the premises ALONE must be 11 years of age or older. The following statement must be agreed to by a parent or guardian.

**“I hereby authorize my child to leave the Arts Umbrella Recital premises on his/her own accord.”**

Signature of parent or guardian: \_\_\_\_\_

Date: \_\_\_\_\_