



Date: \_\_\_\_\_

# Arts Umbrella VOLUNTEER APPLICATION FORM

Thank you for your interest, please complete and return this form to:

**Laurie Clegg, Coordinator – Volunteer Services**  
Arts Umbrella  
1286 Cartwright Street  
Granville Island  
Vancouver, BC V6H 3R8  
(t) 604-681-5268 x 345, (f) 604-681-5285  
lclegg@artsumbrella.com

*Applicants must be 19 years of age or older. Please print clearly.*

<b>CONTACT INFORMATION</b>		
Mr./Mrs./Miss/Ms. <b>FIRST NAME:</b>	<b>LAST NAME:</b>	
<b>ADDRESS:</b>	<b>CITY, POSTAL CODE:</b>	
<b>HOME PHONE:</b>	<b>WORK PHONE:</b>	
<b>EMAIL:</b>	<b>CELL:</b>	
<b>Best way to be contacted: (please indicate): Home/Work/Cell/Email      BIRTHDAY (month and day):</b>		
<b>In case of emergency, notify:</b>	<b>Relationship:</b>	<b>Phone:</b>

### VOLUNTEER HISTORY & INFORMATION

Have you volunteered for Arts Umbrella in the past?     Yes     No

If yes, please specify: \_\_\_\_\_  
\_\_\_\_\_

How did you hear about Arts Umbrella? \_\_\_\_\_  
\_\_\_\_\_

Why and how are you interested in volunteering at Arts Umbrella? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please describe any present/previous employment, interests, and/or other community or volunteer involvement that would be relevant to volunteering at Arts Umbrella: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate any duties or tasks you dislike and/or unable to perform: (i.e., heavy lifting) \_\_\_\_\_  
\_\_\_\_\_

A criminal record check may be required for some working volunteers, especially when children are present.

Would you be willing to obtain this by going to your local police department (please check on lines):  Yes  No

I have attached two letters of references  I will complete the reference forms attached

**VOLUNTEER OPPORTUNITIES**

**Below, indicate which opportunities you are interested in.  
Please note, volunteers are not confirmed for any task until contacted by the coordinator.**

**General Administrative Support** Data Entry, Answer Phones, Greet/Host, & Guide

**Programs Operations Support** Set-up/Strike, Moving Equipment/Instruments, Greet/Host, & Guide

- Performances, recitals, and other programmatic events

**Special Events Support\*** Set-up/Strike, Greet/Host, Registration/Coat Check, Raffle Selling, & Creative Projects

**\*Please note, these events occur annually. For more information, visit: <http://www.artsumbrella.com/events>**

- Arts Umbrella Wine Arts
- Splash Art Auction & Gala Fundraiser
- The Globe & Mail Invitational Golf Tournament
- Au = Precious Element
- Holt Renfrew Fashion Gala

**Special Projects** Classroom/Supply Preparation and Clean-ups

**Development Support** Fundraising and Partnering

**AVAILABILITY**

*\* M = morning, A = Afternoon, E = Evening*

Sunday			Monday			Tuesday			Wednesday			Thursday			Friday			Saturday		
M	A	E	M	A	E	M	A	E	M	A	E	M	A	E	M	A	E	M	A	E

Additional comments to your availability: \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Thank you for your interest in Arts Umbrella.**

**FOR OFFICE USE ONLY**

Application Received: \_\_\_\_\_

Criminal Record Check : \_\_\_\_\_

Interview: \_\_\_\_\_

Database: \_\_\_\_\_